



Job Role Title	Job Functions	Tasks/Responsibilities	NOS
Motorcycle/Quad Bike Preparation Technician	Work in a way which ensures compliance with legislation and work practices	Work in a way which ensures the continued tidiness of your work environment	IMIARBG1 - Contribute to Housekeeping in Motor Vehicle Environments
		Work in a way which ensures the safety of yourself and others	IMIARBG2 - Reduce risk(s) to health and safety in the motor vehicle environment
		Check, use, maintain and store tools correctly and follow company procedures for reporting faulty/damaged equipment	IMIARBG4 - Use of hand tools and equipment in motor vehicle engineering
	Communicate effectively	Communicate clearly and politely with other colleagues and managers	IMIARBG3 - Maintain Working Relationships in the Motor Vehicle Environment
	Prepare new/used motorcycles/quad bikes for the showroom, for sale, or for servicing.	Fit enhancements and accessories to new and used motorcycles and test the performance once fitted	IMIMC03 - Fit and test motorcycle enhancements and accessories
		Carry out motorcycle preparation activities and a range of inspections using a variety of testing methods and equipment. Remove a new motorcycle from a crate and assemble it	IMIMC05 - Carry out motorcycle preparation and inspections
		Remove body panels and store them securely. Refit the body panels upon completion of the repair	IMIMC09 - Remove, store and fit non-welded, non-structural motorcycle body panels
		Clean and prepare bodywork of vehicle to agreed standard	IMIVV1 - Exterior motor vehicle valet
			IMIVV3 - Motor vehicle body minor scratch removal and paint correction
			IMIVV4 - Assess motor vehicle condition
	Fit motorcycle tyres	Inspect, repair and replace motorcycle tyres. This can include repairs to tubes and tyres	IMIMC10 - Inspect, repair and replace motorcycle tyres



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Motorcycle Service Technician	Work in a way which ensures compliance with legislation and work practices	Work in a way which ensures the continued tidiness of your work environment	IMIARBG1 - Contribute to Housekeeping in Motor Vehicle Environments
		Work in a way which ensures the safety of yourself and others	IMIARBG2 - Reduce risk(s) to health and safety in the motor vehicle environment
		Check, use, maintain and store tools correctly and follow company procedures for reporting faulty/damaged equipment	IMIARBG4 - Use of hand tools and equipment in motor vehicle engineering
	Communicate effectively	Communicate clearly and politely with other colleagues. Managers and customers	IMIARBG3 - Maintain Working Relationships in the Motor Vehicle Environment
		Discuss and agree required work with customers	IMIARBG8 - Identify and agree the motor vehicle customer needs
	Prepare new/used motorcycles for the showroom, for sale, or for servicing.	Fit enhancements and accessories to new and used motorcycles and test the performance once fitted	IMIMC03 - Fit and test motorcycle enhancements and accessories
		Carry out motorcycle preparation activities and a range of inspections using a variety of testing methods and equipment. Remove a new motorcycle from a crate and assemble it	IMIMC05 - Carry out motorcycle preparation and inspections
		Remove body panels and store them securely. Refit the body panels upon completion of the repair	IMIMC09 - Remove, store and fit non-welded, non-structural motorcycle body panels
		Inspect, repair and replace motorcycle tyres. This can include repairs to tubes and tyres	IMIMC10 - Inspect, repair and replace motorcycle tyres
	Carry out service and maintenance of motorcycles	Conduct routine examination, adjustment and replacement activities as part of the periodic maintenance	IMIMC01 – Carry out motorcycle maintenance
		Remove and replace motorcycle units and components as part of service and maintenance activities.	IMIMC02 – Remove and replace motorcycle engine units and components
			IMIMC04 – Remove and replace motorcycle steering, brakes and suspension units and components
			MC13 – Remove and replace motorcycle drive units and components



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Quad Bike Service Technician	Work in a way which ensures compliance with legislation and work practices	Work in a way which ensures the continued tidiness of your work environment	IMIARBG1 - Contribute to Housekeeping in Motor Vehicle Environments
		Work in a way which ensures the safety of yourself and others	IMIARBG2 - Reduce risk(s) to health and safety in the motor vehicle environment
		Check, use, maintain and store tools correctly and follow company procedures for reporting faulty/damaged equipment	IMIARBG4 - Use of hand tools and equipment in motor vehicle engineering
	Communicate effectively	Communicate clearly and politely with other colleagues. Managers and customers	IMIARBG3 - Maintain Working Relationships in the Motor Vehicle Environment
		Discuss and agree required work with customers	IMIARBG8 - Identify and agree the motor vehicle customer needs
	Prepare new/used quad bikes for the showroom, for sale, or for servicing.	Fit enhancements and accessories to new and used motorcycles and test the performance once fitted	IMIMC03 - Fit and test motorcycle enhancements and accessories
		Carry out motorcycle preparation activities and a range of inspections using a variety of testing methods and equipment. Remove a new motorcycle from a crate and assemble it	IMIMC05 - Carry out motorcycle preparation and inspections
		Remove body panels and store them securely. Refit the body panels upon completion of the repair	IMIMC09 - Remove, store and fit non-welded, non-structural motorcycle body panels
		Inspect, repair and replace motorcycle tyres. This can include repairs to tubes and tyres	IMIMC10 - Inspect, repair and replace motorcycle tyres
	Carry out service and maintenance of quad bikes	Conduct routine examination, adjustment and replacement activities as part of the periodic maintenance	IMIMC01 – Carry out motorcycle maintenance
		Remove and replace motorcycle units and components as part of service and maintenance activities.	IMIMC02 – Remove and replace motorcycle engine units and components
			IMIMCQ04 – Remove and replace motorcycle steering, brakes and suspension units and components
			MC13 – Remove and replace motorcycle drive units and components



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Quad Bike Diagnostic Technician	Work in a way which ensures compliance with legislation and work practices	Work in a way which ensures the continued tidiness of your work environment	IMIARBG1 - Contribute to Housekeeping in Motor Vehicle Environments
		Work in a way which ensures the safety of yourself and others	IMIARBG2 - Reduce risk(s) to health and safety in the motor vehicle environment
		Check, use, maintain and store tools correctly and follow company procedures for reporting faulty/damaged equipment	IMIARBG4 - Use of hand tools and equipment in motor vehicle engineering
	Communicate effectively	Communicate clearly and politely with other colleagues. Managers and customers	IMIARBG3 - Maintain Working Relationships in the Motor Vehicle Environment
		Discuss and agree required work with customers	IMIARBG8 - Identify and agree the motor vehicle customer needs
	Team supervisory/managerial support	Demonstrate and give instruction on tasks and the use of equipment	IMIARBG6 - Enable learning through demonstration and instruction
		Help members of the team address problems that affect performance and implement a plan	IMIARBG12 – Developing staff
	Carry out diagnostic and rectification of quad bikes	Carry out motorcycle preparation activities and a range of inspections using a variety of testing methods and equipment. Remove a new motorcycle from a crate and assemble it	IMIMC05 - Carry out motorcycle preparation and inspections
		Diagnose and rectify faults within motorcycle/quad bike systems and associated components	IMIMC06 – Diagnose and rectify motorcycle electrical faults
			MC07 – Diagnose and rectify motorcycle engine and component faults
			MC08 – Diagnose and rectify motorcycle steering, brakes and suspension system
			MC12 – Diagnose and rectify motorcycle transmission and drive system faults
		Overhaul mechanical units which have previously been removed	MC11 – Overhaul motorcycle mechanical units



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Quad Bike Diagnostic Technician	Work in a way which ensures compliance with legislation and work practices	Work in a way which ensures the continued tidiness of your work environment	IMIARBG1 - Contribute to Housekeeping in Motor Vehicle Environments
		Work in a way which ensures the safety of yourself and others	IMIARBG2 - Reduce risk(s) to health and safety in the motor vehicle environment
		Check, use, maintain and store tools correctly and follow company procedures for reporting faulty/damaged equipment	IMIARBG4 - Use of hand tools and equipment in motor vehicle engineering
	Communicate effectively	Communicate clearly and politely with other colleagues. Managers and customers	IMIARBG3 - Maintain Working Relationships in the Motor Vehicle Environment
		Discuss and agree required work with customers	IMIARBG8 - Identify and agree the motor vehicle customer needs
	Team supervisory/managerial support	Demonstrate and give instruction on tasks and the use of equipment	IMIARBG6 - Enable learning through demonstration and instruction
		Help members of the team address problems that affect performance and implement a plan	IMIARBG12 – Developing staff
	Carry out diagnostic and rectification of quad bikes	Carry out motorcycle preparation activities and a range of inspections using a variety of testing methods and equipment. Remove a new motorcycle from a crate and assemble it	IMIMC05 - Carry out motorcycle preparation and inspections
		Diagnose and rectify faults within motorcycle/quad bike systems and associated components	IMIMC06 – Diagnose and rectify motorcycle electrical faults
			MC07 – Diagnose and rectify motorcycle engine and component faults
			MCQ08 – Diagnose and rectify quad bike steering, brakes and suspension system
			MC12 – Diagnose and rectify motorcycle transmission and drive system faults
		Overhaul mechanical units which have previously been removed	MC11 – Overhaul motorcycle mechanical units