

[Unique Reference Number]

Drive the bus/coach for testing and vehicle recovery



Overview

This unit identifies the competences you need to drive all bus and coach vehicle types maintained in the workshop particularly for testing and vehicle recovery purposes but not for carrying fare-paying passengers. You will ensure that you have the appropriate licence and are legally and medically fit to drive the vehicle. You will be able to show that the appropriate pre-driving checks are carried out and confirm as far as is reasonably possible that the vehicle is safe to drive for the journey being undertaken and that all necessary documents are in order and displayed.

You will be able to drive in a safe manner in compliance with all traffic regulations and be able to park or hand over the vehicle in accordance with agreed organisational policy and procedures. You should be able to reverse and drive in a depot and in particular drive on and off pits.

Your knowledge and understanding will cover the statutory requirements and codes of practice related to driving, in particular, the Highway Code. You will understand your limits of responsibilities in relation to driving vehicles.

Applying relevant safe working practices will be a key issue throughout.

This unit consists of one element:

1. Drive the bus/coach for testing and vehicle recovery

This element is about driving a bus/coach in a safe manner. You may be taking out a bus/coach for a test drive or assisting in a bus/coach recovery but at all times you must show that you drive safely and that you comply with all the relevant legal requirements.

The range of driving situations could include, as appropriate

1. motorways
2. forward drive and reversing
3. single and dual carriageways
4. night time driving
5. rural and urban locations
6. day time driving
7. depots, in particular driving on and off pits

You should also show that you can drive the bus/coach in a variety of weather conditions such as rain, snow, mist/fog, dry, high winds and ice.

At all times you must comply with your organisation's policy and procedures

[Unique Reference Number]

Drive the bus/coach for testing and vehicle recovery

and legal requirements.

This unit is for all those who work in a bus/coach engineering and maintenance workshop or environment.

[Unique Reference Number]

Drive the bus/coach for testing and vehicle recovery

Performance criteria

You must be able to:

Drive the bus/coach for testing and vehicle recovery

- P1 comply with the statutory and medical requirements to drive the bus/coach
- P2 check that the bus/coach is in a safe condition for the journey being undertaken and that its documentation meets current legislation
- P3 carry out the pre-drive checks to the bus/coach in line with approved procedures
- P4 drive the bus/coach safely, without risk to self or others, taking account of road traffic and environmental conditions, other road users and in accordance with the requirements of the Highway Code
- P5 identify and report promptly potential and actual bus/coach defects
- P6 park or hand over the bus/coach in accordance with agreed procedures and ensure the driver's area is left clean and free from hazards
- P7 report accidents in accordance with agreed procedures
- P8 drive the bus/coach within the limits of your responsibility

[Unique Reference Number]

Drive the bus/coach for testing and vehicle recovery

Knowledge and understanding

You need to know and understand:

Drive the bus/coach for testing and vehicle recovery

- K1 the relevant safe working procedures covered by:
 - K1.1 HASWA
 - K1.2 your organisation's health and safety policy and procedures
 - K1.3 the Highway Code
- K2 the different bus/coach types maintained in the workshop
- K3 the relevant legislation and operating procedures for driving all bus/coach types maintained in the workshop
- K4 medical fitness and licensing requirements to drive a bus/coach
- K5 bus/coach documentation requirements
- K6 how to undertake, and the importance of, pre-use checks to the bus/coach
- K7 the restrictions on reversing
- K8 the relevant organisational procedures and policies and legal requirements
- K9 how to promptly identify any potential and actual bus/coach defects
- K10 the parking and hand-over procedures
- K11 the importance of, and procedures for, reporting accidents, defects or problems
- K12 the extent of your own responsibility and to whom you should report if you have problems that you cannot solve

[Unique Reference Number]

Drive the bus/coach for testing and vehicle recovery

Additional information

Glossary

Your organisation

this is the company you work for or, if you are self employed, the rules you have set for yourself to ensure that you comply with relevant legal and licensing requirements

HASWA

Health and Safety at Work Act

COSHH

Control of Substances Hazardous to Health

PPE

Personal Protective Equipment

[Unique Reference Number]

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Suite	Bus and Coach Engineering and Maintenance
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