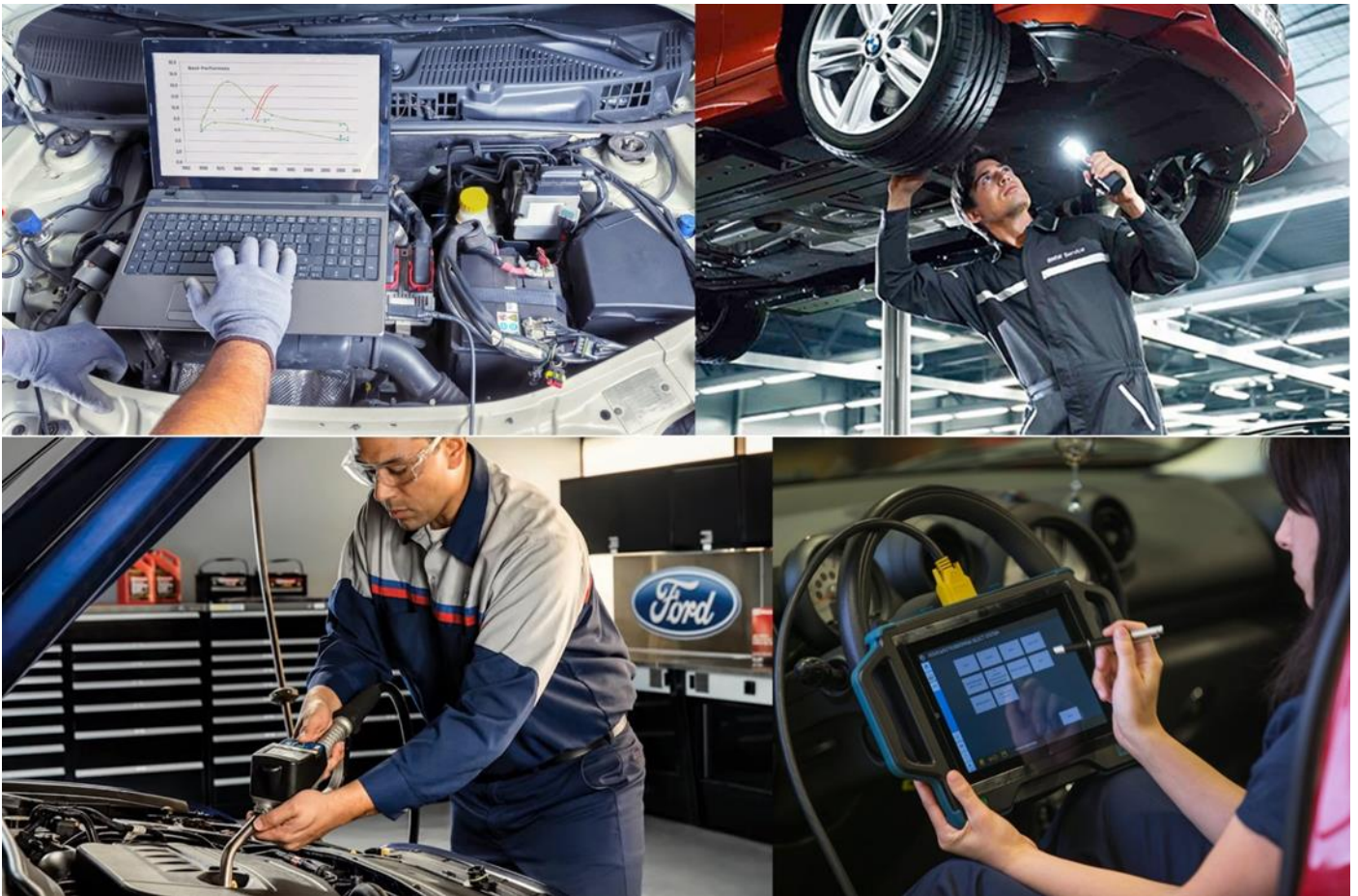


IMI Skills Competitions

Pre-Competition Activity Toolbox

Light Vehicle Automotive Technology



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Contents:

| | |
|---------------------------------------------------------------------------------------------------|---------|
| IMI Skills Competitions Pre-Competition Activity Light Vehicle Automotive Technology Overview.... | Page 3 |
| Setting up Competition Tasks..... | Page 3 |
| Preparing the competitors..... | Page 4 |
| Assessing Task Results | Page 4 |
| Competitors Instructions Task 1..... | Page 5 |
| Judges Marking Sheet Task 1..... | Page 6 |
| Competitor Report Sheet Task 1..... | Page 7 |
| Judges Guidance Sheet Task 1..... | Page 8 |
| Host Centre Brief Task 1..... | Page 9 |
| Competitors Instructions Task 2..... | Page 10 |
| Judges Marking Sheet Task 2..... | Page 11 |
| Competitor Report Sheet Task 2..... | Page 12 |
| Judges Guidance Sheet Task 2..... | Page 13 |
| Host Centre Brief Task 2..... | Page 14 |
| Competitors Instructions Task 3..... | Page 15 |
| Judges Marking Sheet Task 3..... | Page 16 |
| Competitor Report Sheet Task 3..... | Page 17 |
| Judges Guidance Sheet Task 3..... | Page 18 |
| Host Centre Brief Task 3..... | Page 19 |
| Competitors Instructions Task 4..... | Page 20 |
| Judges Marking Sheet Task 4..... | Page 21 |
| Competitor Report Sheet Task 4..... | Page 22 |
| Judges Guidance Sheet Task 4..... | Page 23 |
| Host Centre Brief Task 4..... | Page 24 |
| Overall Competitor Score Sheet..... | Page 25 |

Overview:

These activities are intended to provide colleges and training centres with suitable tasks and guidance to use:

- As part of the process of identifying their champion
- As part of their competitor preparation prior to IMI Skills Competitions regional competitions
- In determining whether a prospective competitor is at the correct level
- In providing a different learning experience for vehicle paint technicians

While these sample tasks do not directly replicate the IMI Skills Competitions regional tasks, the skills tested do form an inherent part of the knowledge and expertise needed by skilled vehicle paint technicians and relate to the skills tested at regional and national competitions managed by IMI Skills Competitions.

In general regional, competitors are expected to have achieved as a minimum a level 2 NVQ/SVQ/VCQ/VRQ and/or be working towards their level 3. In the main the tasks are intended to be carried out in a practical situation but some testing of underpinning knowledge and problem solving can be included. Centres can devise their own additional tasks to replace or enhance the examples provided.

You should adhere to the times suggested as performing under time constraints is an integral part of competitions.

Setting up the Tasks:

- The tasks should be arranged so that all materials and equipment needed to complete the tasks are available to competitors including any report sheets and explanatory task material.
- Expect the unexpected, consider each eventuality and how you'd deal with it. Breakages etc.
- Tasks should be strictly timed as time management is a skill that benefits competitors in gaining maximum marks at any competition, Timings should be challenging but not unachievable.
- Tasks can be "doubled up" where practical to enable more competitors to participate.
- There should be enough staff available to monitor progress, co-ordinate tasks and competitors and judge completed tasks.
- Maximum benefit for the competitors will be gained if the competition can be observed by an audience of fellow students and or staff/invited guests as this adds an extra pressure. The competition could form part of a college open day for example.
- Centres should run through the tasks themselves prior to the competition to ensure that tasks are of the correct timing and that they are able to be completed successfully.
- Health and safety should be maintained throughout the tasks.

Preparing Competitors:

Competitors should be encouraged to participate but not pressured into competing

- It should be explained beforehand that competitors should:
 - Concentrate on the task in hand and not get distracted
 - Think logically when a task involves a problem-solving element
 - Aim for excellence in their performance and not just competence
- Walk competitors through the tasks and task area outlining briefly what they are required to do and the results they are expected to achieve. They should check any points they are unclear about at this stage as minimum assistance will be available once the competition commences.

Assessing Task Results:

All marking is intended to be carried out on a purely objective basis and results obtained or witnessed will either be right or wrong. There are no half marks. Some tasks are processes which need to be monitored throughout and therefore a judge will need to be allocated throughout to such tasks. Judges need to be subject/skill specific but not necessarily have formal assessing qualifications e.g. local employers or technicians. They should however be briefed (preferably the day before the tasks are intended to be carried out) so that they can confirm the standards for each task. Centres are welcome to add their own marking criteria/make changes to those provided here to enhance their competition.

Standardisation

Standardisation is a process where a group of judges sets the standard, they require competitors to meet in order to gain the marks. e.g., acceptable tolerances for any measurements taken. These standards should be aiming for excellence but not be so high that no competitors can achieve nor to low that all quality is omitted. Once set these standards should be applied to EACH competitor equally and in the same way.

Above all the competition should be an enjoyable activity for those participating and enable them to experience what it is like to participate in a competitive arena with the pressures this brings. Their involvement will hopefully encourage them to move on to entering the online tests which lead to selection for the IMI Skills Competitions. <https://www.theimi.org.uk/landing/imi-skills-competitions/>

Further help and guidance on setting up and running your pre competition activity along with information on the IMI Skills Competitions please contact the IMI competitions team on 01992 511521 or email skillauto@theimi.org.uk

Have a great competition!

Competitors Instructions Task 1

Automotive Light Vehicle Technology

Task 1 Vehicle Inspection

Time allowed – 30 Minutes

This task is intended to test your ability to carry out a safety inspection on a vehicle

- ❖ Carry out a visual inspection on the vehicle as prescribed on the report sheet.
- ❖ Complete the safety inspection report recording any faults identified.

Note:

you are not required to rectify any faults found.

Judges Marking Sheet Task 1

Task A – Vehicle Inspection - Marking Schedule

Competitor name:

Type: Pre-Competition

Date:

Venue:

| Aspect ID | Aspect of Criterion – Description | Max Mark | Requirement or Nominal Size | Mark Awarded |
|-----------|---------------------------------------------------------|-----------|-----------------------------|--------------|
| 1.1. | Appropriate vehicle care taken throughout task | 1 | | |
| 1.2 | Safe working practices observed throughout task | 1 | | |
| 1.3 | Vehicle hoist used correctly and safely | 2 | | |
| 1.4 | Logical procedure followed to carry out inspection | 2 | | |
| 1.5 | Inspection checklist completed correctly and accurately | 2 | | |
| 1.6 | Faults correctly identified and reported | 6 | 2 points per fault | |
| 1.7 | No additional faults reported | 2 | | |
| 1.8 | Report sheet signed and dated | 2 | | |
| 1.9 | Task completed in time allowed | 2 | 30 Min | |
| | | 20 | | |

| | Print | Sign |
|-----------|-------|------|
| Judge 1 | | |
| Judge 2 | | |
| Moderator | | |

Judges' comments (if applicable):



Competitor Report Sheet Task 1

| | | | | | |
|-----------------------------------------------------------------------------|------------------|----------------------------------|-----------------|-----------------|--------------|
| Candidate Name: | | Date | | | |
| Vehicle Make/Model: | | Vehicle Reg No. | | | |
| Mileage: | | | | | |
| | √x | | | | |
| INTERIOR | | Faults/Defects Identified | | | |
| Front/rear seat belts and all seats secure | | | | | |
| Dashboard warning lights | | | | | |
| Switches - secure and functioning correctly | | | | | |
| Windscreens clear and free from damage | | | | | |
| Wipers and washers | | | | | |
| Control pedals | | | | | |
| Handbrake, steering wheel & column | | | | | |
| Horn | | | | | |
| EXTERIOR | | | | | |
| Front/rear registration plates | | | | | |
| Front lamps, including fog lights and indicators | | | | | |
| Front/rear wheels and tyres (see table) | | | | | |
| Rear lights, including brake lights, rear fog lights and number plate lamps | | | | | |
| Door locks | | | | | |
| Wheels and nuts | | | | | |
| Wings including spray suppression | | | | | |
| UNDER VEHICLE INSPECTION | | | | | |
| Steering inc. power steering | | | | | |
| Drive shafts | | | | | |
| Suspension, shock absorbers | | | | | |
| Brake lines and clips | | | | | |
| Parking brake | | | | | |
| Exhaust system | | | | | |
| Fuel tank/fuel lines | | | | | |
| | N/S Front | O/S Front | N/S Rear | O/S Rear | Spare |
| Min tread depth (mm) | | | | | |
| Tyre Pressure | | | | | |

Judges Guidance Sheet Task 1

Automotive Light Vehicle Technology

Task 1 Vehicle Inspection

Judges Guidance Sheet

- ❖ Assistance to check lights, brakes, steering etc can be provided.
- ❖ The inspection is purely visual, and no components need be removed. E.g., wheels, dust covers etc.
- ❖ Judges should agree tyre minimum tread depths and pressures prior to commencement of competition. Allow +/- 2psi (0.15 bar) tolerance on tyre pressures.
- ❖ Tyre pressures should be rechecked regularly to ensure accuracy.

Host Centre Brief Task 1

Host Centre Brief:

A vehicle in good condition should be positioned on the ramp. The vehicle should have a maximum of 3 faults introduced from the selection below, ensuring no more than one fault from each selection is used. (See Aspect ID 1.6) All faults should be obvious to the candidate.

Minimum tyre tread depths and tyre pressures should be taken for reference by judges.

Lighting

Indicator repeater inoperative
Brake light inoperative
Side light inoperative

Tyres

Flat/missing spare tyre
Damaged wheel rim
Badly worn/cut tyre
Underinflated/overinflated tyre

Steering/Suspension

Shock absorber bolt loose
Track rod end nut loose (securing nut or track adjuster)
Anti-roll bar bolt/fixing loose

Brakes

Leaking brake pipe, hose, calliper, or wheel cylinder
(Can be simulated by spraying brake fluid or similar on area)
Servo pipe disconnected
Bolt missing from brake calliper

Exhaust

Exhaust mounting missing
Exhaust bracket damaged
Exhaust clamp loose

Interior

Windscreen washer jets misaligned
Hazard warning lights inoperative
Seat belt damaged

Infrastructure List:

Centres may wish to use existing faults that are present on the vehicle, but these must be obvious to the candidate and be from the systems described in the example list.

(DO NOT USE A VEHICLE THAT HAS ADDITIONAL FAULTS)

| Item Description | Number per competitor | Number per competition (4 competitors) |
|---------------------------------------------------------------------------------------|-----------------------|----------------------------------------|
| Vehicle in good general condition with three faults from the list provided introduced | 1 | 1 |
| Vehicle Hoist (2 or 4 post ramp) | 1 | 1 |
| Pry bar or similar | 1 | 1 |
| Inspection Lamp | 1 | 1 |
| Tyre Tread Depth Gauge | 1 | 1 |
| Tyre pressure gauge | 1 | 1 |
| Vehicle Safety Report Checklist (example provided) | 1 | 4 |
| Pen/pencil | 1 | 1 |
| PPE (hard hat, goggles, gloves) | 1 | 1 |
| | | |

Competitors Instructions Task 2

Automotive Light Vehicle Technology

Task 2 - Diagnosis Vehicle Electrical Fault

Time allowed – 30 minutes

This task is intended to test your ability to carry out fault diagnosis on vehicle electrical systems.

The customer has advised that the vehicles braking lights are no longer functioning correctly.

- ❖ Diagnose the fault in the brake light circuit.
- ❖ Record the fault on the report sheet provided.
- ❖ Rectify the fault using the most appropriate materials and components provided.
- ❖ Answer the related questions.

Judges Marking Sheet Task 2

Task 2 – Vehicle Electrical Diagnosis - Marking Schedule

Competitor name:

Type: Pre-Competition

Date:

Venue:

| Aspect ID | Aspect of Criterion – Description | Max Mark | Requirement or Nominal Size | Mark |
|-----------|-----------------------------------------------------|-----------|----------------------------------------------------|------|
| 1.1. | Appropriate vehicle care taken throughout task | 1 | | |
| 1.2 | Safe working practices observed throughout task | 1 | | |
| 1.3 | Initial check on security of electrical connections | 2 | | |
| 1.4 | Correct test procedure is followed | 2 | | |
| 1.5 | Correctly diagnose fuse blown/incorrect fuse fitted | 2 | 1 mark for each | |
| 1.6 | Correctly identifies blown bulb | 2 | 2 marks | |
| 1.7 | Correctly report faults | 2 | | |
| 1.8 | No additional faults reported | 2 | | |
| 1.9 | Correctly rectify faults (replace fuse and bulb) | 4 | Deduct marks if incorrect replacement fuse fitted. | |
| 1.10 | Checked operation after rectifying faults | 2 | | |
| 2.0 | Replaced and secured fuse box cover | 1 | | |
| 2.1 | Answer question paper correctly | 6 | 1 mark per correct answer | |
| 2.2 | Task completed in time allowed | 1 | 30 Min | |
| | | 28 | | |

| | Print | Sign |
|-----------|-------|------|
| Judge 1 | | |
| Judge 2 | | |
| Moderator | | |

Judges' comments (if applicable):

Competitor Report Sheet Task 2

The faulty braking lights were caused by:

Answer the following questions:

1) What is the normal wattage of a brake light bulb?

2) Why will a short circuit cause a fuse to blow in an electrical circuit?

3) What is the unit of electricity used to measure resistance in an electrical circuit?

Competitor Name:

Judges Guidance Sheet Task 2

Automotive Light Vehicle Technology

Task 2 Diagnosis Vehicle Electrical Fault

Judges Guidance Sheet

- ❖ Assistance to check the operation of the brake lights can be provided.
- ❖ The competitor should follow a logical sequence to test the circuit and diagnose the fault.
E.g.
check security of connections, measure power supply to brake lights, check functionality of bulbs, fuses and switches.
- ❖ After correctly diagnosing the fuse fault judges should note if candidate replaces blown fuse with one of the correct rating for the circuit. Deduct mark if incorrect replacement fuse selected.
- ❖ Competitors should then identify faulty bulb in brake lamp and fit replacement.
- ❖ Competitors should test system and verify faults corrected on completion.
- ❖ Judges are permitted to stop the competitor if they are likely to injure themselves or cause damage to the vehicle.

N.B

Centres may wish to vary the task fault.

E.g., open circuit, short circuit or high resistance to the lamp.

The fault should be switchable i.e., there needs to be the ability to rectify the fault once identified. If this option used, then amend the marking schedule accordingly.

Host Centre Brief Task 2

Host Centre Brief:

A vehicle is fitted with an open circuit fuse of the incorrect rating for the brake light circuit. The fuse box cover should be in place.

A faulty bulb is fitted to one brake light.

If necessary, trim should be removed to allow easy access to the brake light connections, bulbs, switch etc.

The selection of electrical components made available should include same rated fuse as blown one, one of the correct rating and a selection of others.

Infrastructure List:

| Item Description | Number per competitor | Number per competition (4 competitors) |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| Vehicle with blown fuse of incorrect rating fitted to brake light circuit and blown bulb fitted | 1 | 1 |
| Workshop manuals appropriate to the vehicle with wiring diagrams. (Printed copy of the wiring diagram alone can be used along with location diagram for components provided all fuse ratings are included) | 1 | 1 |
| Selection of hand tools e.g. screwdrivers, pliers, wire strippers | 1 | 1 |
| Multi-meter/Power Probe | 1 | 1 |
| Inspection Lamp/Torch | 1 | 1 |
| Selection of electrical components including distracters. E.g., wire, connectors, switches, fuses, bulbs, relays. | Include same rated fuse as blown one; one correctly rated one and a selection of others. | One correct replacement fuse must be available for each candidate. |
| Report Sheet (example provided) | 1 | 4 |
| Pen/pencil | 1 | 1 |
| PPE (hard hat, goggles, gloves) | 1 | 1 |

Competitors Instructions Task 3

Automotive Light Vehicle Technology

Task 3 – Vehicle Braking Systems

Time allowed – 30 minutes Vehicle Braking Systems

This task is intended to test your ability to carry out a disc brake serviceability check

The driver is complaining of shuddering through the steering wheel when braking

- ❖ Inspect the front brake assembly and report on the serviceability of the brake components. (One side only)
- ❖ Record your measurements on the report sheet.
- ❖ Fit the replacement brake disc pads.

Note:

- ❖ You are not required to remove the brake calliper.
- ❖ Brake disc runout measurement should be taken in the middle of the brake pad contact area.
- ❖

Judges Marking Sheet Task 3

Task 3 – Vehicle Braking Systems - Marking Schedule

Competitor name:

Type: Pre-Competition

Date:

Venue:

| Aspect ID | Aspect of Criterion – Description | Max Mark | Requirement or Nominal Size | Mark Awarded |
|-----------|-------------------------------------------------------------|-----------|-----------------------------|--------------|
| 1.1. | Appropriate vehicle care taken throughout task | 1 | | |
| 1.2 | Safe working practices observed throughout task | 1 | | |
| 1.3 | Brake pads removed using correct tools | 2 | | |
| 1.4 | DTI positioned securely | 2 | | |
| 1.5 | DTI preloaded and zeroed | 2 | | |
| 1.6 | Correct brake disc runout measurement procedure followed | 2 | | |
| 1.7 | Max Brake disc runout measured correctly | 4 | +/_ | |
| 1.8 | Brake disc runout measurement recorded correctly | 1 | | |
| 1.9 | Micrometer checked for zero | 2 | | |
| 2.0 | Correct brake disc thickness measurement procedure followed | 2 | | |
| 2.1 | Min brake disc thickness measured correctly | 4 | +/_ | |
| 2.2 | Brake disc thickness recorded correctly | 1 | | |
| 2.3 | Brake fluid level checked before piston(s) pushed back | 2 | | |
| 2.4 | Reservoir cap removed before piston(s) pushed back | 1 | | |
| 2.5 | Replacement brake pads fitted correctly | 2 | | |
| 2.6 | Brake pedal “reset” | 1 | | |
| 2.7 | Reservoir cap refitted | 1 | | |
| 2.8 | Complete task in time allocated | 1 | 30 Min | |
| | | 32 | | |

| | Print | Sign |
|-----------|-------|------|
| Judge 1 | | |
| Judge 2 | | |
| Moderator | | |

Judges' comments (if applicable):

Competitor Report Sheet Task 3

| | |
|------------------------------------------|--|
| Brake Disc Run-out (mm) | |
| Minimum Brake Disc Thickness (mm) | |

Based on your measurements and the manufacturers specifications provided would you advise the customer to replace the discs?

Yes No

Competitor Name:

Judges Guidance Sheet Task 3

Automotive Light Vehicle Technology

Task 3 Vehicle Braking Systems

Judges Guidance Sheet

- ❖ Any tolerances to be allowed on measurements should be agreed with all judges prior to competition commencing.
- ❖ Any bearing end play should be removed.
- ❖ Run out measurement should be taken at the mid-point of brake pad contact area.
- ❖ Judges should measure and note the run out themselves to satisfy themselves of a baseline figure.
- ❖ Manufacturers specification should be available (or a dummy specification sheet made up) indicating maximum run out allowed.
- ❖ The micrometer should be checked for “zero” periodically during the competition.
- ❖ Ensure the replacement brake pads are submitted.
- ❖ The competitors not required to apply any brake grease to components at re-assembly.

Host Centre Brief Task 3

Host Centre Brief:

- ❖ A vehicle with front disc brakes should be positioned on a wheel free ramp or supported on axle stands and a front wheel removed.
- ❖ Two sets of brake pads should be available and marked for easy identification. Different colours or letters/numbers can be painted on each set.
- ❖ Brake pads should be checked for ease of removal and refitting.
- ❖ Tools and equipment should be positioned on a bench nearby.
- ❖ The DTI and micrometer should be calibrated and of a manual type (not digital).
- ❖ It is recommended some spare clips and retaining devices are available in case of damage.

Infrastructure List:

| Item Description | Number per competitor | Number per competition (4 competitors) |
|------------------------------------------------------------|-----------------------|----------------------------------------|
| Vehicle with brake discs fitted to front | 1 | 1 |
| Vehicle Hoist (wheel free) or axle stands to raise vehicle | 1 | 1 |
| Pliers (plain and long nose) | 1 | 1 |
| Hammer | 1 | 1 |
| Vice grips | 1 | 1 |
| Large Screwdriver | 1 | 1 |
| Steel rule | 1 | 1 |
| Brake pad removal tool | 1 | 1 |
| Brake calliper piston retraction tool | 1 | 1 |
| Supply of spare retaining shims/pins/clips/springs | n/a | Min 2 |
| Replacement brake pads – colour coded/numbered/lettered | 1 | 1 |
| Cloth to clean disc surface | 1 | 1 |
| Calibrated Micrometer | 1 | 1 (plus 1 spare) |
| Calibrated Dial Test Indicator | 1 | 1 (plus 1 spare) |
| Workshop manual/Technical data for vehicle being used | 1 | 1 |
| Pen/pencil | 1 | 1 |
| PPE (hard hat, goggles, gloves) | 1 | 1 |

Competitors Instructions Task 4

Automotive Light Vehicle Technology

Task 4 – Vehicle Wheel Alignment

Time allowed – 30 minutes

This task is intended to test your knowledge of vehicle front wheel alignment

The vehicle is displaying abnormal tyre wear and you have been asked to check and report on the front wheel alignment

- ❖ Carry out the necessary checks prior to carrying out the front wheel alignment check.
- ❖ Record the alignment specifications for the vehicle in the technical data manual.
- ❖ Check and record your readings for the wheel alignment check on the report sheet.

Note:

You are not required to make any adjustments to the steering system.

Judges Marking Sheet Task 4

Task 4 – Vehicle Wheel Alignment - Marking Schedule

Competitor name:

Type: Pre-Competition

Date:

Venue:

| Aspect ID | Aspect of Criterion – Description | Max Mark | Requirement or Nominal Size | Mark Awarded |
|-----------|--------------------------------------------------------------|-----------|-----------------------------|--------------|
| 1.1. | Appropriate vehicle care taken throughout task | 1 | | |
| 1.2 | Safe working practices observed throughout task | 1 | | |
| 1.3 | Appropriate pre checks carried out (tyres/suspension/wheels) | 2 | | |
| 1.4 | Settles suspension after pre checks | 2 | | |
| 1.5 | Identifies correct manufacturers specifications | 1 | | |
| 1.6 | Fits and calibrates (if necessary) alignment equipment | 2 | | |
| 1.7 | Correct procedure used to check wheel alignment | 2 | | |
| 1.8 | Suspension settled before alignment checked | 2 | | |
| 1.9 | Correctly measure and report front wheel alignment | 2 | | |
| 2.0 | Correctly identifies cause of tyre wear | 2 | | |
| 2.1 | Correctly identify effect of misalignment | 2 | | |
| 2.2 | Complete task in time allocated | 1 | 30 Min | |
| | | 20 | | |

| | Print | Sign |
|-----------|-------|------|
| Judge 1 | | |
| Judge 2 | | |
| Moderator | | |

Judges' comments (if applicable):

Competitor Report Sheet Task 4

| | N/S | O/S |
|---------------------------------------------------------------------|-----|-----|
| Manufacturers Specification in mm / degrees (delete as appropriate) | | |
| Vehicle Readings in mm / degrees (delete as appropriate) | | |

Based on your measurements and comparing them to the manufacturer's specifications what type of tyre wear would you expect to see on the vehicle?

What are the causes of this type of wear?

Competitor Name:

Judges Guidance Sheet Task 4

Automotive Light Vehicle Technology

Task 4 Vehicle Wheel Alignment

Judges Guidance Sheet

- ❖ One reminder to use PPE is permitted before deducting marks.
- ❖ All measurements should be checked and agreed prior to commencing competition.

Host Centre Brief Task 4

Host Centre Brief:

- ❖ A vehicle is positioned (on floor or ramp) without test equipment attached. Sufficient room should be available to allow settling of suspension.
- ❖ Front wheel alignment is set incorrectly to display excessive toe in.

Infrastructure List:

| Item Description | Number per competitor | Number per competition (4 competitors) |
|---------------------------------------|-----------------------|----------------------------------------|
| Suitable Vehicle | 1 | 1 |
| Ramp (optional) | 1 | 1 |
| "2 wheel" optical alignment equipment | 1 | 1 |
| Relevant data manual for vehicle | 1 | 1 |
| Inspection lamp/torch | 1 | 1 |
| Chalk or similar | 1 | 1 |
| Tyre pressure gauge | 1 | 1 |
| Pen/pencil | 1 | 1 |
| PPE (hard hat, goggles, gloves) | 1 | 1 |

Overall Competitor Score Sheet

**IMI Skills Competitions – Light Vehicle Automotive Technology
Pre-Competition Activity**

Consolidated Score Sheet

| Competitor | Task 1 (20 marks) | Task 2 (28 marks) | Task 3 (32 marks) | Task 4 (20 marks) | Total Marks | Max Marks | Score % |
|------------|-------------------------|-------------------------|-------------------------|-------------------------|----------------|--------------|------------|
| | | | | | | 100 | |
| | | | | | | 100 | |
| | | | | | | 100 | |
| | | | | | | 100 | |
| | | | | | | 100 | |
| | | | | | | 100 | |
| | | | | | | 100 | |
| | | | | | | 100 | |
| | | | | | | 100 | |
| | | | | | | 100 | |
| | | | | | | 100 | |

Average for all competitors = _____ %

| Judge (print name) | Signature | Task(s) | Date |
|--------------------|-----------|---------|------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |