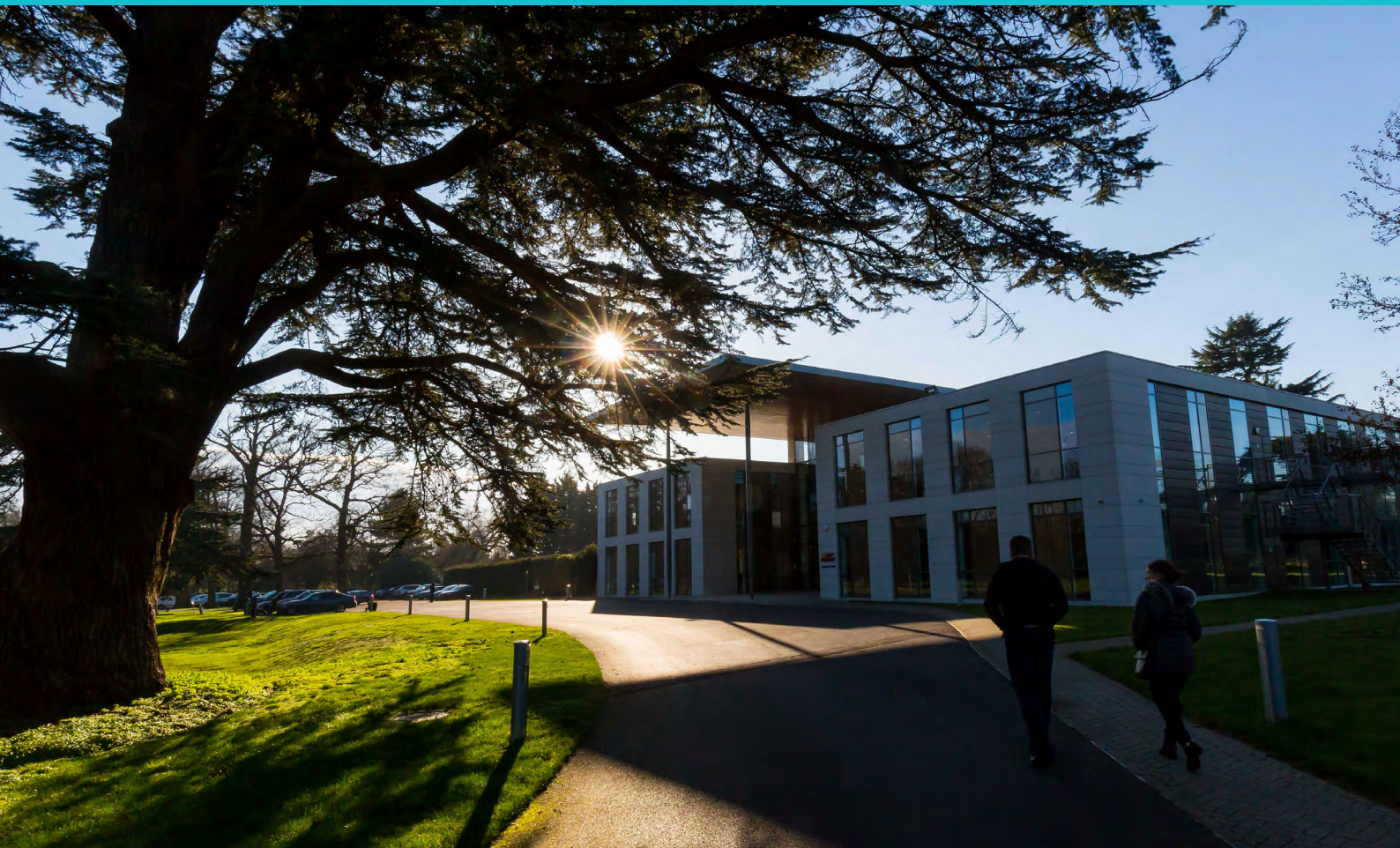




INSTITUTE OF THE
MOTOR INDUSTRY

2024/2025 IMI CENTRE FEES



*for qualifications regulated by Ofqual, Qualification Wales, CCEA Regulation and SQA Accreditation

To find out more call **+44 (0) 1992 511 521**
or e-mail **enquiries@theimi.org.uk**

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MANDATORY CENTRE FEES

The centre fees outline the prices applicable to an organisation to be an IMI Approved Centre and to deliver specific routes.

IMI Approved Centre

Initial application (all centres)	Non refundable**	£742.50
Annual fee - (all centres)	Payable upon approval and then annually	£499.50
Annual fee - Satellite Centre(s)	Payable upon approval and then annually for each Satellite Centre	£499.50
Additional quality assurance or cancelled (EQA) visit*	Per visit	£622.00
Additional appeal review visit	Per visit	£622.00

Initial Application and Annual Centre fees do not apply for IMI Approved Centres using only EPA services.

**Non refundable payable on submission. Centre application fee is only valid for twelve months from the point of application.

Function Skills - England Only

Initial application	Non refundable - Irrespective of the number of disciplines/levels offered	£413.00
Annual fee	Payable upon approval and then annually - Irrespective of the number of disciplines/levels offered	£413.00

MOT Tester Route

Initial application IMI Level 2 Award in MOT Testing (Classes 4 and 7) IMI Level 2 Award in MOT Testing (Classes 1 and 2) IMI Level 3 Award MOT Test Centre Management	Irrespective of the number of disciplines/levels offered - Non refundable	£413.00
Annual Approval IMI Level 2 Award in MOT Testing (Classes 4 and 7) IMI Level 2 Award in MOT Testing (Classes 1 and 2) IMI Level 3 Award in MOT Test Centre Management	Irrespective of the number of disciplines/levels offered - Payable upon approval and then annually	£413.00
IMI Level 2 Award in MOT Testing (Classes 4 and 7)	Registration and certification for each	£88.50
IMI Level 2 Award in MOT Testing (Classes 1 and 2)		£88.50
IMI Level 3 Award in MOT Test Centre Management		£92.50

Apprenticeship Standards - England Only

Initial application	Non-refundable. Per Apprenticeship Standard route	£392.50
Annual fee	Payable upon approval and then annually. Per Apprenticeship Standard	£392.50

Initial Application and Annual Centre fees do not apply for IMI Approved Centres using only EPA services. This is only applicable for Centres using Gateways and Support Packages.

Appeals -Centres

Appeal relating to IMI Centre monitoring activities/investigations	Refundable upon a successful appeal	£108.50
Request for an independent review	Refundable upon a successful appeal	£485.00

Minimum Spend

IMI has a 'minimum spend' requirement of £1,000.00 per year. When a centre's annual fee is due, the amount the centre has spent with the IMI during the previous year will be calculated. Should this amount be below £1000.00, the centre will be charged the balance along with their annual fee for the forthcoming year.

*Please note: Centres that cancel EQA visits with less than 10 working days' notice will be charged for the rearranged visit.

CANDIDATE QUALIFICATION FEES

The candidate fees outline the registration and certificate fees that are applicable for each candidate, unless stated otherwise, by IMI product.

Qualifications			
Entry Level 3	Award / Certificate / Diploma / PSD	For each	REGISTRATION £69.00 CERTIFICATION £27.00
Level 1	Award / Certificate / Diploma / PSD	For each	£69.00 £27.00
Level 2	VRQs VCQs / NVQs SVQs	For each For each	REGISTRATION & CERTIFICATION £94.50 £122.50
Level 3	VRQs VCQs / NVQs SVQs	For each For each	£99.50 £127.50
Extended Diplomas (Nationals)			
IMI Extended Diplomas (all levels)		For each	REGISTRATION & CERTIFICATION £149.50
Specialist Qualifications			
Electric Vehicle Qualifications all levels		For each	REGISTRATION & CERTIFICATION £43.00
Management Qualifications		For each	£131.50
Air Conditioning/Refrigerant Handling Qualifications:		For each	£27.00
• 600/1954/2 and 500/6771/0		For each	£47.50
• 600/4331/3		For each	£69.00
• 600/4336/2			£43.00
EDI Qualifications all levels		For each	£43.00
ADAS and Hydrogen Qualifications all levels		For each	£43.00
Life Skills			
Employment Rights & Responsibilities			REGISTRATION & CERTIFICATION £27.00
Functional Skills (all levels)			£19.00
Core Skills (all levels)			£14.50
Apprenticeship Standards - England			
Level 3 Motor Vehicle Service and Maintenance Technician (Light Vehicle) (ST0033)			Level 3 Land Based Service Engineer (ST0243)
Level 3 Heavy Vehicle Service and Maintenance Technician (ST0068)			Level 3 Vehicle Damage Technician - MET (ST0405)
Level 3 Bus & Coach Engineering Technician (ST0067)			Level 3 Vehicle Damage Technician - Paint (ST0448)
Level 2 Autocare Technician (ST0499)			Level 3 Vehicle Damage Technician - Panel (ST0403)
Level 2 Customer Service Practitioner (ST0076)			Level 3 Motor Finance Specialist (ST0474)
Level 3 Customer Service Specialist (ST0071)			Level 4 Sales Executive (ST0572)
Level 2 Land Based Service Engineer (ST0242)			Level 3 Motorcycle Technician (ST0376)
Level 3 Retailer (ST0327)			
Level 3 Retailer Team Leader (ST0326)			
For registration and EPA costs please see the fees and charges page on the IMI website			
Apprenticeship Framework Packages - Scotland			
Package 4 SCQF 5 Modern Apprenticeship	1 x SVQ SCQF Level 5* 1 x Diploma (VRQ) SCQF Level 5 5 Core Skills		REGISTRATION & CERTIFICATION £247.50
Package 5 SCQF 6/7 Modern Apprenticeship	1 x SVQ SCQF Level 6/7* 1 x Diploma (VRQ) SCQF Level 5 1 x Diploma (VRQ) SCQF Level 6/7 5 Core Skills		REGISTRATION & CERTIFICATION £281.00

* incl. Diploma in Lift Truck Maintenance and Repair Competence

Note: The package registration fee will be charged for each candidate registered on the qualifications contained in the package, provided the qualifications are registered at the same time. Qualifications added to a candidate at a later date will be charged as single qualifications.

ASSOCIATED CANDIDATE FEES

External Assessment / Online re-test (excluding Apprenticeship Standards)

The prices for all IMI qualifications listed above include external assessment/online tests as appropriate. There will be a further charge for:

IMI online re-test	Candidates will get two attempts included in the registration cost. Subsequent attempts will be charged. Per re-test.	£6.00
Functional Skills re-test	Per re-test.	£15.50

IMI Qualifications, Apprenticeship Standards including EPA

Changes to candidate details	e.g. Name change/DOB (per candidate)	£6.00
Replacement/duplicate certificates	Does not apply to records of achievements for EPA	£30.50
Candidate transfer fees - from one centre to another*	Charged to receiving centre (per candidate.)	£30.50

*Qualification transfers must be requested within 1 week of the original registration otherwise full registration fees will apply.

Other Prices - Functional Skills

Changes to candidate details	Name change/DOB etc. in addition to the £5.60 charge (per candidate)	£5.60
Candidate transfer fees - from one centre to another	Charged to receiving centre (per candidate)	£30.50
Additional transfer fees*	Functional Skills qualification (per candidate)	£15.00
Replacement / duplicate certificates	Each	£50.00
Proctoring	Functional Skills Proctoring	£26.00

* This is in addition to the IMI Transfer

Appeals - Candidate

PRICE (EX. VAT)

Formal appeal relating to a decision or action of an IMI approved centre	Refundable upon a successful appeal	£108.50 (per candidate)
Appeal against a decision or outcome of an End-Point Assessment	Refundable upon a successful appeal	£108.50 (per candidate)
EPA - Independent Review	Refundable upon a successful appeal	£485.00 (per candidate)

Units and Credits

Unit registrations	Unit registrations made separately from qualification registrations	£14.50
Unit / credit certificates	Unit/credit certificates requested separately from qualification certificates	£27.00

Proctoring for EPA only

PRICE (EX. VAT)

Proctoring online - Remote	Live proctoring with examity	£45.50
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STAY CONNECTED



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