



Job Role Title	Job Functions	Tasks/Responsibilities	NOS
PDR Technician	Work in a way which ensures compliance with legislation and work practices	Work in a way which ensures the continued tidiness of your work environment	IMICA01 - Contribute to housekeeping in motor vehicle environments
		Work in a way which ensures the safety of yourself and others	IMICA02 - Reduce risk(s) to health and safety in the motor vehicle environment
		Check, use, maintain and store tools correctly and follow company procedures for reporting faulty/damaged equipment	IMICA04 - Use of hand tools and equipment in motor vehicle engineering
	Communicate effectively	Communicate clearly and politely with other colleagues and managers	IMICA03 - Maintain working relationships in the motor vehicle environment
		Discuss and agree required work with customers	IMICA08 - Identify and agree the motor vehicle customer needs
		Support and mentor colleagues	IMICA06 - Enable learning by using demonstration and instruction
	Ensure customer service standards are maintained	Deliver consistent and reliable customer service to customers.	IMIARB21 - Deliver Reliable Customer Service
		Provide Support for changes that your organisation has introduced and present your own ideas for improvements.	IMIARB37 - Support Customer Service Improvements
	Carry out repairs to non-structural vehicle panels using PDR techniques	Determine extent of damage on vehicle	IMIMET06- Strip vehicles to assess the extent and type of damage
		Determine that the body damage is suitable for a PDR repair; remove and re-fit basic MET components	IMIVCR02 - Remove and fit mechanical, electrical and trim (MET) components for paintless dent removal or simple cosmetic repair
		Remove dents and creases from motor vehicle panels using PDR techniques and tooling. The process may consist of multiple stages and combination of PDR techniques, subject to how the panel responds during the repair. Access may be difficult or restricted.	IMIVCR05 - Remove single dents and creases from motor vehicle body panels using paintless dent removal techniques
			IMIVCR06 - Remove complex dents and creases from motor vehicle body panels using paintless dent removal techniques
		Be aware of implications of carrying out PDR activities on vehicle with ADAS systems	IMIVA01 - Interact with vehicles that have Advanced Driver Assistance Systems
			IMIVA02a - Recalibrate vehicle Advanced Driver Assistance System sensors
		IMIEV01 - Carry out non high voltage operations on, near or with an electric vehicle	



		Be aware of hazards and implications of working on vehicles that have high voltage systems and isolate the system before starting work	IMIEV02a - Provide a first response to a broken-down or accident damaged electric vehicle
		Isolate high voltage system	IMIEV04 – Isolate and re-energise high voltage systems in an electric vehicle

Blue imported units

Green new units



Job Role Title	Job Functions	Tasks/Responsibilities	NOS
Cosmetic Refinishing Technician	Work in a way which ensures compliance with legislation and work practices	Work in a way which ensures the continued tidiness of your work environment	IMICA01 - Contribute to housekeeping in motor vehicle environments
		Work in a way which ensures the safety of yourself and others	IMICA02 - Reduce risk(s) to health and safety in the motor vehicle environment
		Check, use, maintain and store tools correctly and follow company procedures for reporting faulty/damaged equipment	IMICA04 - Use of hand tools and equipment in motor vehicle engineering
	Communicate effectively	Communicate clearly and politely with other colleagues and managers	IMICA03 - Maintain working relationships in the motor vehicle environment
		Discuss and agree required work with customers	IMICA08 - Identify and agree the motor vehicle customer needs
		Meet and greet customers at their home or place of work. Discuss the customer requirement and explain the repair process	CFACSA4 – Give customers a positive impression of yourself and your organisation
	Carry out repairs to non-structural vehicle panels and alloy wheels using cosmetic refinishing techniques	Determine that the body damage requires a minor cosmetic repair; remove and re-fit basic MET components	IMIVCR02 - Remove and fit mechanical, electrical and trim (MET) components for paintless dent removal or simple cosmetic repair
		Repair minor damage to vehicle exterior non-structural cosmetic body panels	IMIVBR06 - Identify and rectify minor repairs to motor vehicle body panels
		Identify the body panel substrate and prepare and apply fillers, foundation and topcoats for small repairs	IMIVPR04 - Prepare metal and pre-painted substrates in an automotive environment
			IMIVPR09 - Apply fillers and foundation materials in an automotive environment
			IMIVPR10 - Carry out spot repair activities on automotive vehicles
	Carry out repairs to alloy wheels following kerb or pothole damage	ARC15 – Repair automotive alloy wheels	
	Work on vehicles with high voltage or advanced safety systems	Be aware of implications of carrying out Cosmetic Repair activities on vehicle with ADAS systems	IMIVA01 - Interact with vehicles that have Advanced Driver Assistance Systems
		Be aware of hazards and implications of working on vehicles that have high voltage systems	IMIEV01 - Carry out non high voltage operations on, near or with an electric vehicle
			IMIEV02a - Provide a first response to a broken-down or accident damaged electric vehicle



		Isolate high voltage system	IMIEV04 – Isolate and re-energise high voltage systems in an electric vehicle
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Blue imported units

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Job Role Title	Job Functions	Tasks/Responsibilities	NOS
Cosmetic Senior Refinishing Technician	Work in a way which ensures compliance with legislation and work practices	Work in a way which ensures the continued tidiness of your work environment	IMICA01 - Contribute to housekeeping in motor vehicle environments
		Work in a way which ensures the safety of yourself and others	IMICA02 - Reduce risk(s) to health and safety in the motor vehicle environment
		Check, use, maintain and store tools correctly and follow company procedures for reporting faulty/damaged equipment	IMICA04 - Use of hand tools and equipment in motor vehicle engineering
	Communicate effectively	Communicate clearly and politely with other colleagues and managers	IMICA03 - Maintain working relationships in the motor vehicle environment
		Discuss and agree required work with customers	IMICA08 - Identify and agree the motor vehicle customer needs
		Support and mentor colleagues	IMICA06 - Enable learning by using demonstration and instruction
	Ensure customer service standards are maintained	Meet and greet customers at their home or place of work. Discuss the customer requirement and explain the repair process	CFACSA4 – Give customers a positive impression of yourself and your organisation
		Deliver consistent and reliable service to a range of customers	CFACSB2 – Deliver reliable customer service
	Carry out complex repairs to non-structural vehicle panels using cosmetic refinishing techniques	Determine extent of damage requires a cosmetic repair. Remove and fit complex MET components and panels including driver aids and safety systems to gain access to repair vehicle damage	IMIVCR03 - Remove and fit complex mechanical, electrical and trim (MET) components and non-permanently fixed body panels for cosmetic repair
		Repair complex and difficult to access body damage using a variety of techniques	IMIVCR04 - Repair non-structural motor vehicle body panels
		Carry out refinishing operations to vehicle panels following repair or replacement	IMIVPR10 - Carry out spot repair activities on automotive vehicles
			IMIVPR11 - Carry out blend and fade out repairs on automotive vehicles
			IMIVPR12 – Carry out edge to edge repairs on automotive vehicles
	VPR13 – Carry out mix and match colour activities for automotive vehicles		



			IMIVPR07 – Identify and rectify complex defects in paintwork on automotive vehicles
		Carry out repairs to alloy wheels following kerb or pothole damage	IMIVCR01 – Repair automotive alloy wheels
	Work on vehicles with high voltage or advanced safety systems	Be aware of implications of carrying out PDR activities on vehicle with ADAS systems and recalibrate if required	IMIVA01 - Interact with vehicles that have Advanced Driver Assistance Systems
		Be aware of implications of carrying out PDR activities on vehicle with ADAS systems and recalibrate if required Be aware of hazards and implications of working on vehicles that have high voltage systems	IMIVA02a - Recalibrate vehicle Advanced Driver Assistance System sensors
		Isolate high voltage system	IMIEV02a - Provide a first response to a broken-down or accident damaged electric vehicle
			IMIEV04 – Isolate and re-energise high voltage systems in an electric vehicle

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